

### New Patient Intake Form

# Please fill out all questions thoroughly. Please Circle or mark "X" next to the YES/NO questions. If a question does not apply, please fill in the space with "No" or "None." Thank you.

Date:			
PERSONAL INFORMATIO	Ν		
Last Name:	First Name:		MI
DOB:	Age:	Ethnicity:	
Address:		City:	
	State:	ZIP:	
Primary Phone #:	Alteri	nate Phone #:	
Email Address:			
		SSN#	
Marital Status:	Spouse's Name:	Phone #:	
Emergency Contact:	Relation:	Phone #:	
How did you hear about th	is office?		
Primary Physician		Physician Phone #	
Insurance Provider Name_		ID #	
Have you ever visited a chi	ropractor before?		
Are you taking and BLOOD	THINNERS? (Xarelto,	Pradaxa, Warfarin, Eliquis,	
Coumadin, etc.)			
CHIEF COMPLAINT(S)			
List the reason for today's	office visit:		
1.)			
2.)			
3.)			
Were you hospitalized for a	any of these conditior	ns? YES NO	
		files lists of assured sinte? VE	-

Have you received any imaging studies for any of the listed complaints? YES\_\_\_\_\_NO\_\_\_\_\_

## IN REGARDS TO THE MAIN COMPLAINT (#1 above):

Mark on the diagram where you pain is exactly if possible. Use the letter code listed: A= Ache B= Burning N=Numbness P= Pins & Needles S=Stabbing X=Other

Image: Sector of the sector
Do you notice if your pain is worse at certain times of the day?
Have you seen another healthcare provider for this problem? Have you been treated for this problem previously? What treatment did you receive? Did the treatment help?

## In regards to your chief complaint or any prior complaint, have you ever had...

Night Sweats?	YES	NO
Pain that wakes you up at night?	YES	NO
Unexplained weight loss?	YES	NO
Unexplained weight gain?	YES	NO
Bowel/Bladder problems?	YES	NO
Loss of sensation in the buttocks/inner thighs?	YES	NO
Headaches?	YES	NO
Recent Fever?	YES	NO
Pain with no position of relief?	YES	NO
Painful Urination?	YES	NO
Blood in the urine/stool?	YES	NO

## **GENERAL HISTORY INFORMATION**



HeightUsual Weight
Lowest/highest weight in past 5 years:/
Infections
History of Cancer
Recent Trauma
Hospitalizations? List when and why:
Current Medications? List here:
Current Vitamins/Supplements? List here:
Allergies of Food Sensitivities? List here:
Dravious Surgarias or Operations? List type and data have
Previous Surgeries or Operations? List type and date here:
History of sexually transmitted diseases?
Personal History of:
Cancer: YES NO If yes, list what type and when:
Diabetes: YES NO If yes, when was it diagnosed?
Heart Disease: YES NO If yes, when was it diagnosed?
Stroke: YES NO If yes, when?
History of eating disorders? List when and what:

## FAMILY MEDICAL HISTORY

To the best of your knowledge, has your mother, father, siblings, or grandparents ever had any of the following conditions? If so, list who and the age of onset.

High cholesterol	_Anxiety/Panic Attacks
Arthritis	_Ulcerative Colitis
Alcoholism	_Obesity
	_Asthma
	_Crohn's Disease
	_Hypertension
Osteoporosis	_Eczema



Stroke		Autoimmu	ne Disease
			ess
Allergies		Depression	1
Alzheimer's		Diabetes	
Other:			
SOCIAL HISTORY			
Stress Level (highlight): N	one	Minimal	Moderate
High			
Physical activity at work: 1 High	None	Minimal	Moderate
Stressors? List what and ra	ite on scale o	f 1-10:	
How much sleep do you ge	t ner night?		
Alcohol use? How often? H	ow much?		
Tobacco use? How often?	How much?		
Recreational drug use?			
Please recall all of the food	•	ou have eaten :	in the previous 24 hours.
Record amounts if possible			
Lunch			
Dinner			
Snacks/Other			
Beverages:			
Do you skip meals? YES			
If YES, explain further:			
Do you have times where y			
If YES, explain further:			
Please mark if these app	-		
Do you eat because you are			
			StressedSad
Depressed	_ Нарру	Angry	Tired
Where do you eat?			
			TVOn the Computer
ReadingStand	ling Up	Sitting Dov	vnWhen not Hungry



## **REVIEW OF SYSTEMS**

Please circle or highlight any of the symptoms you have had previously of presently, regardless of the chief complaint.

Constitutional:
A. Recent weight change?
B. Weakness, fatigue or chills?
C. Convulsions?
D. Fainting or Dizziness?
E. Tremors?
F. Difficulty Sleeping?
G. Nausea?
Eyes:
A. Difficulty seeing?
B. Contact Lenses?
C. Temporary loss of vision?
D. Loss of or excessive tearing?
Fare Noco Throat
Ears, Nose, Throat: A. Dentures
B. Problems with hearing?
C. Hoarseness?
D. Pain or lump in the front of the neck?
E. Vision problems?
F. Discharge?
Cardiovascular:
A. Chest pain (heart pain, angina)?
B. Known heart rhythm problems?
C. Leaky heart valves?
D. Problems with circulation?
E. High or low blood pressure?
Respiratory:
A. Chronic cough?
B. Shortness of breath with exertion?
C. Wheezing or asthma symptoms?
D. Coughing up blood or mucus?
E. Wheezing or chest pain?
Gastrointestinal:

A. Constipation/ diarrhea?



B. History of jaundice?
C. Recent change in appetite?
D. Blood per rectum?
E. Frequent heartburn or indigestion?
F. Hemorrhoids?
G: Gall bladder issues?
H. Vomiting /vomiting up blood?
I. Bloating?
J. Loss of appetite/excessive appetite?
Genitourinary:
A. Frequent bladder infections?
B. Frequent nighttime urination?
C. Incontinence?
D. Blood/pus in the urine?
E. Kidney infection?
Musculoskeletal:
A. Joint pain requiring medicine?
B. Calf or leg pain with walking?
C. Arthritis?
D. Pain/numbness? Where?
E. Joint Swelling?
F. Hernia?
Skin:
A. Rashes?
B. Skin Cancers?
C. Ulcers?
D. Other major skin problems?
E. Bruise easily?
F. Varicose veins?
Neurological:
A. TIA's or minor stroke?
B. Recent numbness or weakness?
C. History of seizures?
D. History of concussions?
Psychological:
A. Depression?
B. Anxiety?
C. Other psychiatric problems?
D. Low energy levels?



E. Mood Swings?
F. ADHD/ADD?
Endocrine:
A. History of high or low blood sugar?
B. Thyroid problems?
Blood/Lymph:
A. Bleeding tendencies/bruising, or frequent nose bleeds?
B. Any history of anemia?
C. Do you have sickle cell disease?
Breasts:
A. Pain?
B. Discharge?
C. Other changes or abnormalities?
DATE OF LAST (and reason for test)
A. Physical examination:
B. Blood test:
C. X-ray:
D: MRI:
E: Other imaging study:
F: Urine test:
FEMALES ONLY – Gynecological History:
A. Age of onset of menses:
B. Age of menopause:
C. Age at first pregnancy:
D. Number of children:
E. Last menstrual period:
F. Are you pregnant now? Yes No
G. Is there a possibility you of becoming pregnant? Yes No
H. Do you take birth control or have ever taken birth control? If yes, when and for
how long?
I. Hot flashes?
J. Vaginal discharge?



## NOTICE OF PRIVACY POLICIES

Effective Date: August 29, 2018

## THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

If you have any questions about this notice, please contact: Dr. Vincent Esposito 3023 Quentin Road Brooklyn, NY, 11234 917-268-7377 drvincentesposito@gmail.com

### **OUR LEGAL DUTY:**

We are required by applicable federal and state law to maintain the privacy of your health information. We reserve the right to change our policy. Before we make a significant change in our privacy practices, we will change this Notice and make the new Notice available. You may request a copy of our notice at any time. For more information about our privacy practices or for additional copies of this notice, please contact us using the information provided above.

### **USE AND DISCLOSURE OF HEALTH INFORMATION:**

**Treatment:** We may use or disclose your health information to a physician or other healthcare provider providing treatment to you.

**Payment for Services:** We may use or disclose your health information to obtain payment for services provided to you.

**Healthcare Operations:** We may use or disclose your health information in connection with our healthcare operations. Healthcare operations include quality assessment and improvement activities, case management, review the competence of or qualification of healthcare professionals, evaluating practitioner and provider performance, conducting training programs, accreditation, certification, licensing, and other activities.

**Required By Law:** We will disclose your health information about you when required to by federal, state, or local law.

**Abuse or Neglect:** We may disclose your health information to appropriate authorities if we reasonably believe you are a victim of abuse, neglect, or domestic violence, or other possible victim of other crimes. We may disclose this type of information to the extent necessary to avert serious threat to your health or safety or the health or safety of others.

**Business Associate:** We may disclose information to business associates who perform services on our behalf (such as billing companies), however we require them to appropriately safeguard your information.

**Appointment Reminders:** We may use or disclose your health information to contact you as a reminder (such as a voicemail, messages, email, postcards, or letters) that you have an appointment for treatment or medical care with Dr. Vincent Esposito.

#### PATIENT/CLIENT RIGHTS:

**Access:** You have the right to inspect and copy your health information, with limited exceptions. Submit your request in writing to Dr. Vincent Esposito. A fee will be charged for the costs associated with these requests. There are certain situations in which we are not required to comply with your request/. In these circumstances, we will respond to you in writing, stating why we will not grant your request and describe any rights you may have to request a review of our denial.

**Disclosures Accounting:** You have the right to receive a list of instances in which we or our business associates disclosed your health information for purposes, other than treatment, payment, healthcare operations and certain activities, for the last 6 years but not before the effective date listed above. If



you request an accounting more than once in a 12-month period, you will be charged a reasonable cost-based fee for responding to these requests.

**Amendment:** You have the right to request that we amend your health information. (Your request must be in writing and it must explain why the information should be amended). We may deny your request under certain circumstances.

**Restrictions:** You have the right to request we place additional restrictions on our use of your health information. We are not required to agree to these additional restrictions, but if we do, we still abide by our agreement (except in an emergency).

**Alternative Communications:** You have the right to request that we communicate with you about medical manners in a certain way or at a certain location. For example, you can ask that we only contact you at work or by mail. To request alternative communications, you must request it in writing. We will accommodate all reasonable requests.

Right to a Paper Copy of this Notice. You have the right to a paper copy of this Notice at any time by contacting Dr. Vincent Esposito.

### **QUESTIONS AND COMPLAINTS:**

If you want more information about our privacy policies or have questions or concerns, please contact use using the information provided above.

If you are concerned that we may have violated your privacy rights or disagree with a decision we made about access to your health information or in response to a request you may have made to amend or restrict the use of disclosure of your health information or to have use communicate with you by alternative means or at alternative locations, you may record a complaint to us by using the information provided at the beginning of this Notice. You may submit a request to the Secretary of the Department of Health and Human Services. We support the right to the privacy of your health information. If you file a complaint, we will not take any action against you or change our treatment of you in any way. We support the right to the privacy of your health information.

Your signature with date acknowledges that you have	e received and read Dr.	Vincent Esposito's Notice of
Privacy Practices.		

Signature:

Relationship to Patient:

Print Name:\_\_\_\_\_



## **Office Payment Policies**

- 1. Payment for services is due at the time services are rendered.
- 2. Assignment is accepted only form those insurance companies for which we are a provider.
- 3. You are responsible for obtaining a referral if your insurance policy requires one. You will not be seen if you do not have a referral. If you want to be seen without a referral from an insurance provider, you then agree to pay the amount agreed upon for the initial visit and/or for a follow-up visit.
- 4. If your insurance company denies coverage or payment, you are financially responsible for the visit
- 5. If we are not a provider for your insurance, a superbill will be provided to you. You can submit the superbill to your insurance company for you to be reimbursed.
- 6. Payments can be made via cash, check, MasterCard, Visa, and American Express.
- 7. You will be responsible for the full fee of the appointment if you do not provide the office with twenty-four (24) hours' notice to cancel or change the appointment or if you do not show up for your appointment.
- 8. You will not be seen if you have an outstanding balance.
- 9. Outstanding balances after 60 days will be sent out to collection. When an account is sent out for collection, you are responsible for a 20% fee on the balance.

I have read, understand, and agree to these statements.

Signature\_\_\_\_\_Date\_\_\_\_\_



## **Payment Policy Statement**

Payment for services is due at the time services are rendered, unless other agreements have been made in advance. I accept major credit cards (Visa, Mastercard, American Express) through Paypal, Zelle, cash, and checks as forms of payment. If you are looking for a reimbursement claim from your insurance company, I will be happy to help with an insurance claim form, as I do not accept payments from third party providers directly. If your insurance company denies coverage, you are financially responsible for the payment of services provided.

By signing, I understand the payment policy and abide with the customs stated above.

Patient Signature	Date	
Patient Name (Printed)		